
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, September 3, 2025 – 5:00 PM

Meeting to start at 5:00pm due to a Special meeting being held at 3:00pm for closed session.

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:** No closed session.
3. **CLOSED SESSION:** No business.
4. **RETURN TO OPEN SESSION:**
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Awards or presentations by the City Council*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a three-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
 - 6.A *Minutes of the City Council July 30, 2025 and August 20, 2025 special meetings and August 20, 2025 regular meeting.*
 - 6.B *Vendor and Payroll Warrants*
7. **PUBLIC HEARINGS:** No business.
8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**
9. **NEW BUSINESS:**
 - 9.A *Consider Resolution No. 25-6471, approving the closure of Main Street from Cottage Street to Weatherlow Street, Pancera Plaza (S. Gay St. to Cottage St.) and closure of Nevada Street*

from N. Roop Street to N. Weatherlow Street, including N. Lassen Street, N. Gay Street and Union Street on Saturday, December 6, 2025, from 4:00pm to 8:00pm in support of the Lassen County Chamber of Commerce Annual Magical Country Christmas Celebration, and further approve all associated cost incurred to the City for the road closure be included as part of the City's contribution to the event.

9.B Consider Resolution No. 25-6472, supporting the Safe and Sane Halloween event on Friday, October 31, 2025, from 3:30 pm to 5:30 pm; authorizing the Public Works Director to close South Gay Street (Pancera Plaza) from Main Street to Cottage Street on Friday, October 31, 2025, from 12:00 pm to 6:00 pm; and to seek a Caltrans permit for Main Street (State Route 36) from Cottage Street to Weatherlow Street on Friday, October 31, 2025, from 3:00 pm to 6:00 pm.; and further approve all associated cost incurred to the City for the road closure be included as part of the City's contribution to the event.

9.C Consider Resolution No. 25-6473, supporting closure of Main Street (State Route 36) from Fair Drive to the Veterans Memorial building located at 1205 Main Street and authorizing closure of Fair Drive from Russell Avenue to Main Street for the Veterans Day parade on Monday, November 11, 2025, from 10:00am to 12:00pm.

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.**

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.**

12. **CONTINUING BUSINESS: No business.**

13. **CITY MANAGER'S REPORTS:**

13.A [Department Reports - Police](#)

14. **FUTURE COUNCIL ITEMS:**

14.A [Future Council Items](#)

15. **ADJOURNMENT:**

- ***The next regular meeting of the Susanville City Council will be held on September 17, 2025 at 4:30PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for September 3, 2025 in the areas designated on August 29, 2025.